



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE ACTING MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

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ADVERTISEMENT

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR THE PROVISION OF COMPETENCY-BASED ASSESSMENT SERVICES FOR SENIOR MANAGERS.

Harry Gwala District Municipality hereby requests proposals from suitably experienced services providers to carry out competency-based assessment services for senior managers.

Proposals are hereby invited from reputable, suitable qualified, experienced and accredited Service Providers to carry out competency-based assessment services for seven (7) Senior Management positions.

SPECIFICATION

The Service Provider should provide the following services:

- Venue for the competency assessment which will be a maximum of 2 days (Durban or Pietermaritzburg).
- Competency assessment, evaluation, scoring of results, report writing and feedback (to be provided within 10 days after the assessments).
- Validated Competency-Based Simulation Exercises.
- Cognitive Process Profile (CPP).
- Fifteen Factor Questionnaire Plus (15FQ+).
- GIOTTO.

The following conditions will apply:

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Valid tax clearance certificate or SARS pin.
- Letter proving that the service provider was trained by Department of Cooperative Governance.

- Accreditation of the service provider by the Department of Cooperative Governance with names of accredited competency assessment assessors.
- Central Supplier Database registration.

The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- A signed MBD4 form must be submitted with a price written quotation (available on our website and Reception Area).
- A valid original or a certified copy of a B-BBEE status level verification certificate or an original affidavit must be submitted to claim preference points.
- 80/20 preference points system will be used in evaluation.
- Your company must be registered on the Municipal database and Central Supplier Database.

CLOSING DATE

The closing date for the bidders is on 05 **August 2022 at 12H00**. Quotations must be enclosed in **SEALED ENVELOPES** and clearly labelled with the project name **"PROVISION OF COMPETENCY-BASED ASSESSMENT"** on the outside of the envelopes addressed to the **Acting Municipal Manager**.

Bids must be deposited in the Bid box at the Reception Area of Harry Gwala District Municipality, 40 Main Street, IXOPO, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or any part of the bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed in writing to **Mrs. P.P. Cele** on (039) 834 8756 during working hours.

MRS T.T. THIYANE-MAGAQA

ACTING MUNICIPAL MANAGER

